



## TFG Photo Release Policy

The Fostered Gift prides itself on providing a safe and enjoyable experience to all its attendees. The Fostered Gift also recognizes that there are times when the need to capture a permanent image of an event is important. Attendance at events sponsored by The Fostered Gift may be recorded through photography and/or video. The Fostered Gift uses photos of attendees in its publications and social media to promote the value of services and to advance the mission of The Fostered Gift. The Fostered Gift considers events sponsored by The Fostered Gift public spaces and entrance to a TFG event constitutes permission to be photographed.

To retain the privacy of attendees, employees, volunteers, and board members, the following guidelines are expected to be adhered to with regard to photography within an event.

- A Photo release statement will be displayed at events.
- Attendees have the right to decline being photographed.
- Attendees can request any images of themselves or family members to be removed from TFG publicity at the time of the event, by completing a Photo Opt-Out Release Form.
- Photographs and videos taken by designated event staff will be used exclusively by TFG and not used in any way for personal use by TFG employees, volunteers, or board members. However, TFG is not liable for any photographs or videos taken by attendees.
- The Fostered Gift will not take any photographs or videos of children currently in foster care.

Photo release forms are not needed for large groups. For the purpose of this policy, TFG defines large groups as 4 or more people.

For the purpose of this policy, The Fostered Gift defines small groups as three or fewer people and children as under the age of eighteen.

### **Adults:**

- Photo release form is needed if person's name (first name only) is to be published.
- Only verbal consent is needed if the name will not be published.

### **Children:**

- Parent/Guardian consent is needed before any photos are taken.
- Photo release form needed if child's name (first name only) is to be published.

### **News Media Photography**

The Fostered Gift has an open-door policy for news media reporters who are doing stories that directly involve TFG. Advance notice for media photography or filming must be directed to the Community Relations Director. News media personnel will be responsible for obtaining permission of attendees and/or TFG volunteers, and/or employees being photographed or filmed. The Fostered Gift is not responsible for obtaining permission.